Important Information

Registration
A library card is required to take out items. This is not transferable. To register please bring a valid I.D. (personal identification card) or a Passport with a proof of residency or address. Children and teenagers between the ages of 7 and 18 years old are required to sign a written borrowing agreement that is signed by a parent or guardian. The parent or guardian must have a valid I.D. In the event that a library card is lost or misplaced, please notify us immediately to prevent misuse. As well, please update your name and address when changes occur.

Loan Information
The maximal amount of items that can be checked out is limited to 30 at one time. Within these 30 items there is no lending restrictions except for games; here there is a limit of 3 items at a time. Newspapers and Journal Issues cannot be borrowed.

Searching for items
On our homepage at www.mediathek-moeckmuehl.de you can search for medias. Click on the buttom "Mediensuche".

eBook-Reader and tablet
There is no fee to borrow an eBook-Reader for up to 4 weeks. Details of this are governed by a separate agreement.

WLAN
You can use it without any fee during our opening hours.

Online Borrowing
With your valid library card you have the possibility to borrow and download online items such as e-Books, e-Papers, e-Audio, and e-Video's from the comfort of your home. The Internet address and further information can be found under www.onleihe.de/heilbronn.

Bibliocard (Verbundausweis)
This library card can be used within the Heilbronn Landkreis (region) and therefore includes the policies and regulations in those regions. The card is valid for a 12 month period. The annual fee is 25 Euros. More information about this can be found in our user policies. To obtain a "Bibliocard" you must be at least 19 years of age

Loan Period, Loan Renewals and Loan Reservations:

Loan Period:
- DVD, Blu-ray 1 are for one week
- all other items are for 4 weeks

You can renew an item two consecutive times if it has not been reserved. The e-Book and seasonal items such as Christmas and Easter cannot be renewed. An item can be renewed by telephone during our opening hours, by E-mail, or through the Internet address www.mediathek-moeckmuehl.de.

For the Internet site, click on the icon 'Katalog' and then type in your number for the loan period. This must be done before the loan period deadline. The number can be typed in as follows:
Your Library Card number (Ausweisnummer): OOOXXXXX
Password (Your birthdate): DD.MM.YY
Once logged in, change your password immediately to secure your account from unauthorized access.

Items that are currently lent out can be placed on hold for a fee of 1 Euro. Once the item is returned you will be notified and this item will be placed on hold for you.

Ausleihgebuhren - Service Fees

Annual Library card fee 14, - Euro
HeilbronnFranken Library card 25, - Euro
Fee per/item/day 0,50 Euro
There are no fees for those under 18 years old. As well, there are no fees for adults choosing children and teenager items.

Late Fees

General: 0,10 Euro per item/day (that the Library is open)
eBook-Reader and tablet: 0,50 Euro per item/day (that the Library is open)

There are further fees for additional services, please refer to our user policies which can be found at our registration desk or by inquiring directly to one of the librarians.

Events
From toodlers to adults, we offer a variety of events. You can find further information in our events brochure and on our Homepage.

How to reach us:
Seckachtorgasse 1
74219 Möckmühl
Telephone: 06298 202-44 or 06298 202-45
E-Mail: mediathek@moeckmuehl.de
Internet: www.moeckmuehl.de/mediathek

Opening Hours
Mon: 14:00 – 18:00
Tues: 10:00 – 18:00
Wed: Closed for special events, items cannot be borrowed
Thurs: 10:00 – 19:00
Fri: 14:00 – 18:00
Sat: 10:00 – 13:00

During the closing time you have the possibility to give back the items with the Rückgabeklappe (in English???)
Rückgabeklappe = Return Box/slot

Items can still be returned during closed hours by dropping them off into the Return Slot/Box located near the front entrance. (zB satz)